

Medical Aid

PRICING UPDATE

with

CGM MEDEDI

Billing and Practice Management

Setting up your own pricing - User Manual

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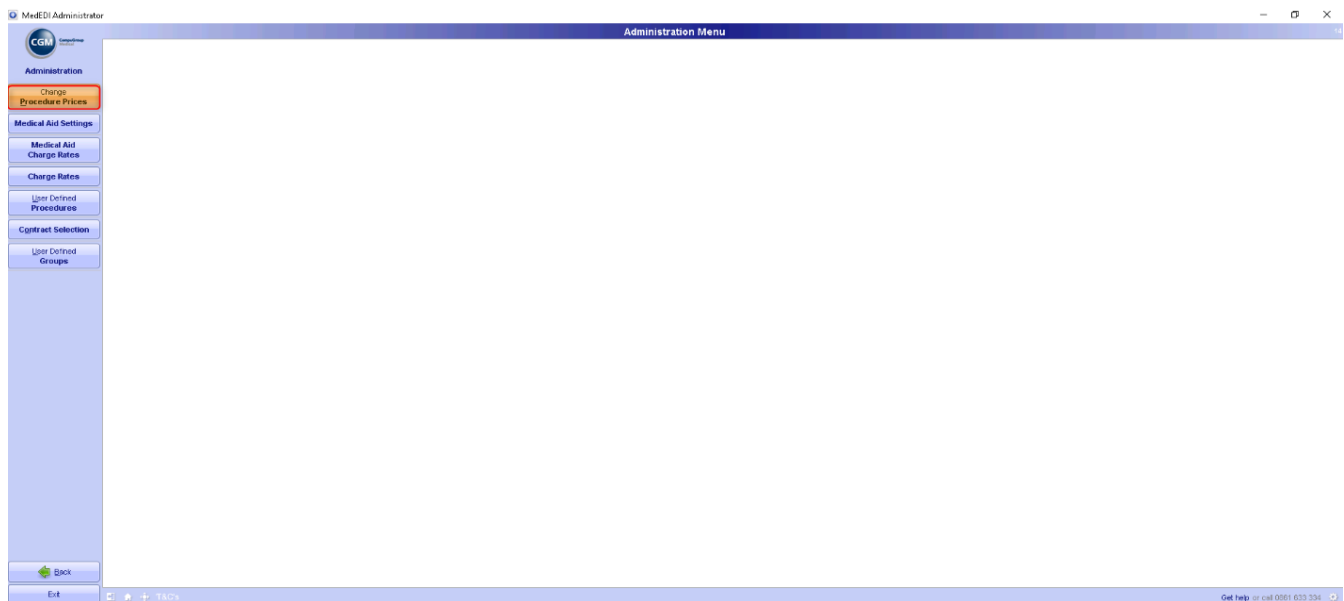
Introduction

Every year CGM MEDEDI is updated with the latest medical aid tariffs for consultations, medicine, and consumables. We want to make sure that we give you everything you need to know about updating pricing tariffs and updates.

How to set up your own pricing in CGM MEDEDI

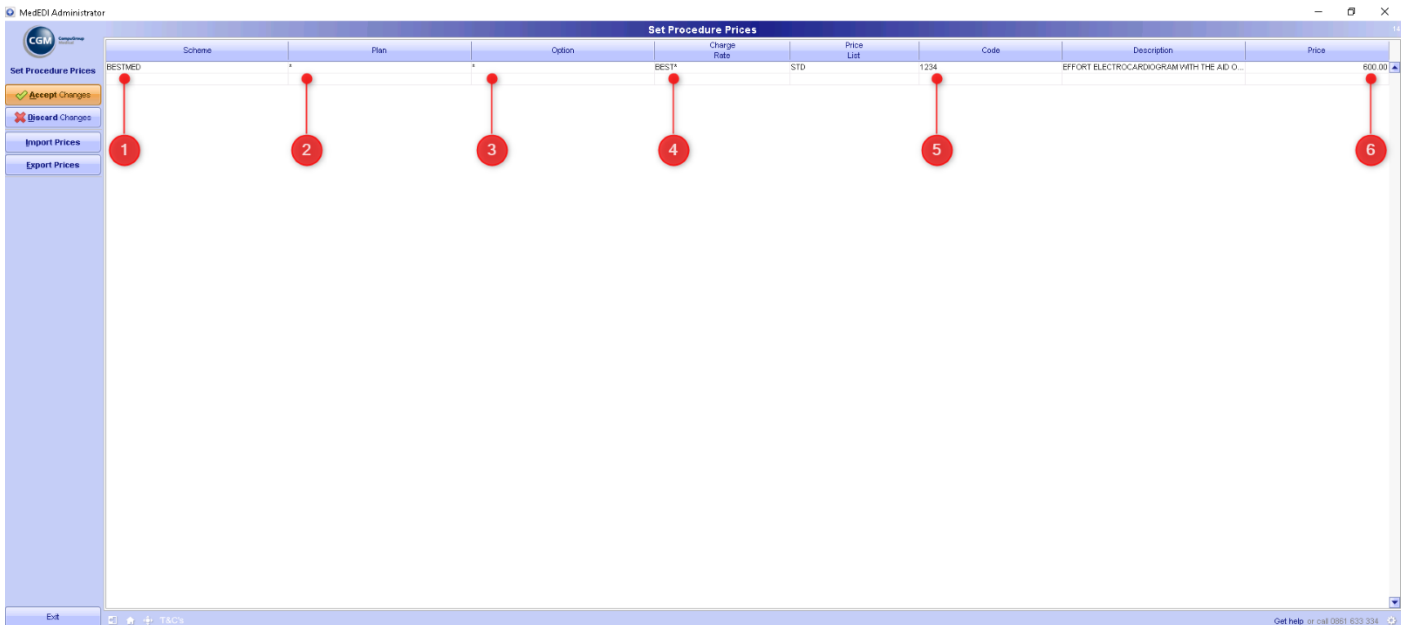
Open your MEDEDI Administrator and export the current price list.

- a) **Change Rates Prices & Med Aid**
- b) **Change Procedure Prices**



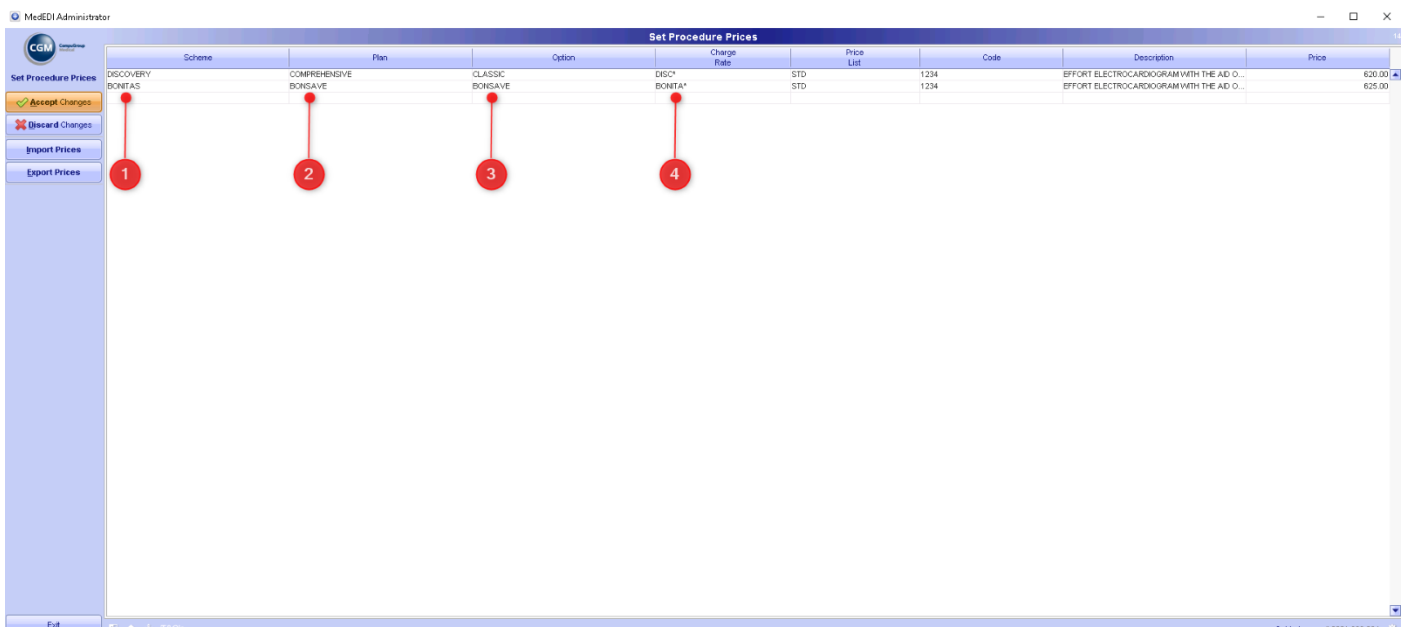
Add Scheme name, plan, option, charge rate and tariff code.

Adding a price for all plans and options for a specific scheme:



- 1 – Select the specific scheme you would like to set the price for.
 - 2 – Add an ‘*’ to mark *all* plans. (Alternatively, just press Enter as it defaults to the *)
 - 3 – Add an ‘*’ to mark *all* options. (Alternatively, just press Enter as it defaults to the *)
 - 4 – Select the correct charge rate which is used when billing the selected scheme. (Should pull through automatically)
 - 5 – Enter the procedure code you would like to set a price for.
 - 6 – Enter the new price for the procedure code.
- Select **Accept changes** to save your settings.

Adding a price for specific scheme(s), plan(s) and option(s):



- 1 – Select the specific scheme you would like to set the price for.
- 2 – Select the plan you are setting up the price for.
- 3 – Select the option you are setting up the price for.
- 4 – Select the correct charge rate which is used when billing the selected scheme.
- 5 – Enter the procedure code you would like to set a price for.
- 6 – Enter the new price for the procedure code.

